

February 2024 CBC BOD Meeting

February 21, 2024

CBC Conference Room

Those Present: Aaron Bradley, Donnie Owle, Tara Reed-Cooper, Benny Graves, Brad Letts, Doris Johnson, Perry Shell

Those Absent: Tagan Crowe (excused)

Also Present: Greg Owle, Jackie Bradley, Rhonica Via

The meeting was called to order by President, Aaron Bradley.

Prayer by Greg Owle.

Roll call completed by Benny Graves.

Aaron asked the board members to read over the minutes from November 2023 before approval. Tara made the motion to approve; Benny seconded; Motion carried.

Resolution 2024-0013 – Email poll previously approved; Benny read into record.

Resolution 2024-0014 – Email poll previously approved; Benny read into record.

Resolution 2024-0015 – Email poll previously approved; Benny read into record.

Resolution 2024-0016 – Email poll previously approved; Benny read into record.

Resolution 2024-0017 – Email poll previously approved; Benny read into record.

Resolution 2024-0018 – Shop/Garage Position Request: Doris questioned what grade/level another department foremen are at currently. They are at a level 7; the assistant managers are at a grade/level 8. Benny recommended this position, if approved, be at a level 7. He also stated there is someone already in mind for this position and that isn't acceptable due to not giving other employees a chance. Benny made a motion to Table this resolution. Tara stated that the qualifications need to be looked over because they match the assistant manager's requirements. Benny stated the Shop/Garage is in the red approximately \$600k according to the financial report. Tara asked if there are goals for the employees. She asked Greg if Donnie and other managers have monthly goals, they report to him. Greg stated no, it was part of the strategic plan. Doris stated there should be goals and objectives set for 90 days, 60 days, etc. Tara seconded Benny's motion to Table; motion carried. **Resolution 2024-0018 is Tabled until brought back to the Board.**

Tara requested a closed session with the President. Aaron approved but wait until the reports are complete.

Greg read his report to the board (see packet).

Benny asked if the by-laws supersede the handbook. He stated he was pretty sure they did. I texted Tiffani Reed, HR Manager and she stated they were set up to do so. Benny stated that all board members need to be informed of pertinent information, not just the president and vice president.

Tara asked Greg if the CCS Purchasing Policy has been taken care of. Greg said Rhoni spoke with Consie Girty. They are working together on this.

Rhoni stated that CBC is still waiting for HIP money from EBCI. She has been in contact with Susie Wolfe. Rhoni also stated that Norman Financial will be present at the March BOD meeting to discuss financials. She also stated that she will be meeting with all CBC managers to start work on their balanced budget.

Tara complimented Rhoni on all her hard work and how CCS is constantly talking about the progress Rhoni has made in the Finance Director position.

At this time, Aaron requested a closed session meeting and adjourned the meeting at 10:14 am.

Minutes respectfully recorded by

Jackie Bradley
Executive Assistant to the General Manager